



# REQUEST FOR QUOTATION

## CITY GOVERNMENT OF CALAPAN

Date: \_\_\_\_\_

Quotation No.: \_\_\_\_\_

Company / Store Name & Address

Please quote your lowest price on the items listed below, subject to the General Conditions on the first page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than five ( 5 ) days in the return envelope.

**ENGR. BENJAMIN L. ACEDERA**  
City Engineer / BAC Chairperson

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN OR HANDWRITTEN.
- 2 DELIVERY PERIOD WITHIN FIFTEEN ( 15 ) CALENDAR DAYS.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES & MATERIALS, ONE ( 1 ) YEAR FOR THE EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY ( 30 ) CALENDAR DAYS.
- 5 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

ITEM NO.	QTY.	UNIT OF ISSUE	ITEM & DESCRIPTION	BRAND	UNIT COST	TOTAL COST
1	48	pcs.	Wall Drywall Tracks .6mmx75mmx3.0m			
2	117	pcs.	Wall Drywall Studs .6mmx75mmx3.0m			
3	1600	pcs.	Metal Screw (for metal furring)			
4	1100	pcs.	Waterhead Screws			
5	67	pcs.	1/2" thk Hardiflex Fiber Cement Board			
6	1	lot	6mm thk Clear Glass (Fixed on U-Channel)			
7	5	pcs.	Wood Laminate 4'x8'			
8	42	pcs.	3/4" thk Marine Plywood			
9	5	pcs.	2"x4"x12' Good Lumber			
10	40	pcs.	2"x2"x12' Good Lumber			
11	16	pcs.	Wooden Edging			
12	2000	pcs.	Wooden Screws			
13	60	pcs.	Expansion Bolt			
14	8	pcs.	Door Knob			
15	8	pairs	Hinges			
16	20	pcs.	Drawer Handle (Embedded Flush Pulls)			
17	20	pairs	Drawer Guide (Soft Closing)			
18	5	gals	Stikwel			
19	25	gals	Acrylic Paint			
20	25	gals	Acrylic Thinner			
21	5	gals	Polytuff Body Filler			
22	4	gals	Primer Surfacer			
23	9	gals	Latex Paint			
24	54	pcs.	Sanding Paper			

Printed Name / Signature

Tel. No./ Cellphone No./e-mail address

Date

This is to certify that the undersigned conducted request for quotations for the above stated items.

**MARILOU F. MORILLO**  
City Mayor

**EnP. LEA B. CARPIO**  
Supervising Administrative Officer  
Head, BAC Secretariat



