



# REQUEST FOR QUOTATION

## CITY GOVERNMENT OF CALAPAN

Date: \_\_\_\_\_

Quotation No.: \_\_\_\_\_

Company / Store Name & Address

Please quote your lowest price on the items listed below, subject to the General Conditions on the first page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than five ( 5 ) days in the return envelope.

**ENGR. BENJAMIN L. ACEDERA**  
*City Engineer / BAC Chairperson*

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN OR HANDWRITTEN.
- 2 DELIVERY PERIOD WITHIN FIFTEEN ( 15 ) CALENDAR DAYS.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX ( 6 ) MONTHS FOR SUPPLIES & MATERIALS, ONE ( 1 ) YEAR FOR THE EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY ( 30 ) CALENDAR DAYS.
- 5 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

ITEM NO.	QTY.	UNIT OF ISSUE	ITEM & DESCRIPTION	BRAND	UNIT COST	TOTAL COST
1	12	pcs.	Wall Drywall Tracks .6mmx75mmx3.0m			
2	15	pcs.	Wall Drywall Studs .6mmx75mmx3.0m			
3	300	pcs.	Metal Screw (for metal furring)			
4	210	pcs.	Waferhead Screws			
5	13	pcs.	1/2" thk Fiber Cement Board			
6	1	pc.	3/4" thk Marine Plywood			
7	3	pcs.	1/4" thk Marine Plywood			
8	5	pcs.	2x2x12' Good Lumber			
9	1	pc.	Wood Laminate 4'x8'			
10	2	pcs.	1.5mx0.7mx6mm thk Clear Glass (Fixed on U-Channel)			
11	3	pcs.	0.80mx.40mx6mm thk Clear Glass (Fixed on U-Channel)			
12	1	pc.	1/2 Thick Cork Board 4'x3'			
13	2	gals	Acrylic Paint			
14	2	gals	Acrylic Thinner			
15	0.25	gal	Polytuff Body Filler			
16	0.25	gal	Primer Surfacer			
17	10	pcs.	Sanding Paper			
18	1	set	Spray Gun			
19	2	sets	Roller Paint with Tray			
20	5	bottles	Rugby			
21	1	gal	Stikwel			
22	8	pcs.	HD Wheels with Lock			
23	3	pcs.	Barrel Bolt Lock			
24	3	pairs	Hinges			
25	3	pcs.	Drawer Handle (Embedded Flush Pulls)			
26	3	pairs	Drawer Guide (Soft Closing)			

Printed Name / Signature

Tel. No./ Cellphone No./e-mail address

Date

This is to certify that the undersigned conducted request for quotations for the above stated items.

**NICASIO D. CATAPANG**  
*Acting City Treasurer*

**EnP. LEA B. CARPIO**  
*Supervising Administrative Officer*  
Head, BAC Secretariat